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## DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM MANAGEMENT SERVICES

Required by 49 CFR Part 26, FAA recipients receiving grants for airport planning or development who will award prime contracts exceeding \$250,000 in FAA funds in a Federal fiscal year must have in place a Disadvantaged Business Enterprise (DBE) Program plan. All such recipients are also required to establish annual goals for the participation of certified DBE firms and to report DBE awards and commitments for the previous fiscal year.

A relatively new requirement of the FAA, per the 49 CFR Part 26 Final Rule issued January 28, 2011, dictates that "all airport recipients that have a DBE Program must include a small business element", as a race and gender neutral means to encourage participation by small businesses. This additional requirement mandated that Small Business Participation Plans were to be submitted to the FAA by February 28, 2012. These services could be eligible for reimbursement as administrative costs through the FAA's Airport Improvement Program (AIP).

### CONTACT KUTCHINS & GROH FOR YOUR DBE PROGRAM MANAGEMENT SERVICES.

Kutchins & Groh has extensive experience in effectively developing and implementing DBE Program Management Services for numerous public sector clients in accordance with the U.S. Department of Transportation (US DOT) DBE Program.

*Kutchins & Groh has been directly responsible for the development and management of many DBE Programs for our clients. Our success in this endeavor is attributed to our thorough knowledge of US DOT DBE requirements and effective communication with FAA personnel.*

#### **This includes:**

- Development of DBE Programs including:
  - Policy Statements;
  - Administrative Requirements;
  - Prompt Payment Mechanisms;
  - Monitoring & Enforcement Mechanisms;
  - Small Business Participation Plans;
  - Good Faith Efforts; and
  - Breakout of Estimated Race-Neutral & Race-Conscious Participation.
- Preparation of 3-year overall DBE goals for airport construction projects and Airport Concessions DBE participation, due August 1st of each period;
- Annual DBE and ACDBE accomplishment reporting, including submittal to FAA on DBE Office Online Reporting System (DOORS), due December 1st of each year; and
- Pre-Bid and Pre-Construction Presentations to the public.

#### **OUR DBE CLIENTS INCLUDE:**

- Abilene Regional Airport  
*Abilene, TX*
- Alexandria International Airport  
*Alexandria, LA*
- Falcon Field Airport  
*Mesa, AZ*
- Houma-Terrebonne Airport  
*Houma, LA*
- Lake Charles Regional Airport  
*Lake Charles, LA*
- South Lafourche Leonard Miller, Jr. Airport  
*Galliano, LA*
- Thibodaux Municipal Airport  
*Thibodaux, LA*
- Tyler-Pounds Field  
*Tyler, TX*